

**Schedule of Costs Request Form under Right of  
Access to Information Act 2017**

<b>Description</b>	<b>Cost</b>
1. Fee required along with application or at the time of submitting application	Nil
2. Cost of Correspondence with the applicant, third party, other public bodies or any other concerned office	Nil
3. Cost of computer printed papers or photocopy charges for information involving up to 50 pages	Nil
4. Cost of computer printed papers or photocopy charges for information involving pages in excess of 50 pages	Rupees 2 per page
5. Cost of CD, diskette, floppy, cassette, video or any other electronic device containing information	Actual cost of such a device, as determined on the basis of official procurement record. However, no cost is to be charged if the applicant provides his or her own device and requires only an electronic copy of the information
6. Cost of a published report, document, book or any other official record that is available in a published form	Actual price determined by the public body of the relevant publisher
7. Materials published by public body for free of cost dissemination	Nil